

The meeting was called to order at 6:30 pm in the Fremont Town Hall Main Floor meeting room. Present were Selectmen Gene Cordes, Neal Janvrin, Roger Barham, Town Administrator Heidi Carlson and Selectmen's Clerk Jeanne Nygren. Bruce White is recording this meeting to be shown later on FCTV. All rose for the Pledge of Allegiance.

II. ANNOUNCEMENTS were read by Selectmen Cordes as follows:

1. The Town Clerk Tax Collector's Office has new hours effective next week. They will reopen on Monday from 9:00 am to 12 noon and will have new hours on Wednesday from 3:00 to 7:00 pm ONLY.
2. Trash and Recycling collections are delayed by one day this week. Thursday collections will be Friday and Friday collections will be Saturday.
3. The Annual Regional Hazardous Waste Day will be held on Saturday September 16, 2017 at the Brentwood Highway Garage at 207 Middle Road in Brentwood from 9:00 am to 12 noon. Flyers are at the Town Hall, Library and Complex, and on the Town's website.
4. Fremont's Fall Bulky Day will be held on Saturday October 14, 2017 from 8:00 am to 12 noon at the Highway Shed on Danville Road. Volunteers are still needed for this event.
5. The NH DMV will close all of their offices for a software upgrade on Monday, October 9th and Tuesday, October 10th and will temporarily limit some services. **Town Clerks WILL NOT be able to process the State portion of vehicle registrations from Friday, October 6, through Tuesday, October 10.** See postings at Town Buildings and on the homepage of the Town's website.
6. UMass Boston graduate students will be in the Riverside Drive / Tibbetts Road area this Saturday talking with residents about the dam in Brentwood. This is in preparation for a community informational forum sponsored by ESRLAC and the Towns of Brentwood and Fremont. The forum will be held on Wednesday September 27, 2017 from 5:30 to 8:30 pm.

III. LIAISON REPORTS

The Selectmen met on September 5, 2017 budget workshop and minutes were provided by Cordes.

The Planning Board met on Wednesday September 6, 2017 at the Fremont Public Library at 7:00 pm. Barham provided the following summary:

Public Hearing #1 Governors Forest, Lot Line Adjustment

The applicant's Engineer submitted a new plan detailing a revised lot line adjustment and emergency access. It was noted that there were two major omissions:

1. There was no proposed LLA for the property at Georges Ln
2. It is proposed to only provide a gravel surface.

The plan was only submitted to the board that evening so the PH was continued to October 4, 2017 to allow Town Engineer review.

Public Hearing #2 Altaeros Energies, 662 Main Street

Approved 09/14/2017

The applicant presented the proposed Site Plan application for a research facility for testing cell phone technology with a helium balloon to a height of 800 feet. The Board granted the requested waivers, took jurisdiction of the application and opened the hearing for public comment.

There was a healthy discussion regarding the proposal. There were a number of minor issues that the Town Engineer raised which the applicant agreed to address.

A site walk was scheduled for Saturday September 16 at 09:00 and the PH was continued until to October 4, 2017.

Building Inspectors Report - The Building Inspector expressed his opinion that the Town's regulations are restrictive and preventing growth, based on discussions he has had with builders. A discussion followed and Barham stated that RPC review revealed that the Town is not out of alignment with other rural towns, and perhaps this is a good topic for the EDC to research in the future.

The FCTV Cable Committee met on Tuesday and four of the five members were present. They focused on franchise fees not being collected yet by Comcast. A letter was written to Jay Somers to arrange a meeting to discuss contract negotiations. The fees will not be sent to the Town until February next year as per Comcast.

IV. APPROVAL OF MINUTES

A motion to approve the minutes of the August 30, 2017 as amended was made by Barham. This was seconded by Janvrin. The vote was unanimous 3-0.

A motion to approve the minutes of the September 5, 2017 budget work session meeting was made by Janvrin. This was seconded by Barham. The vote was unanimous 3-0.

V. SCHEDULED AGENDA ITEMS

At 6:40 pm Police Chief Jon Twiss presented his 2018 budget proposal for both the Police Department and Animal Control for review. He went through the line items that have changed from the 2017 budget. Janvrin asked about if he is planning on hiring another full-time officer. Chief Twiss wants to do this as a warrant article like last year.

Patrol wage increase reflects the new full-time officer that was approved last year and hired this year, as well as increases for current full-time officers with the matrix plus step 2 ½% COL increase. If an officer is maxed out on steps he then calculated the increase at 2 ½%. Investigator increase one step up plus 2 ½% increase. Clerical increase will be same as Town employees which will be 2%.

The new addition of a physical fitness training incentive was presented by Twiss. He presented it only to employees who work at least 25 hours to be eligible. Janvrin wants to increase agility so that all part time officers working are eligible, but at a prorated rate to coincide with their hours worked as they have to go through just as much as full-time officers that have to qualify every three years per state requirements.

Twiss will offer this testing twice a year in May and in October to be eligible for the reimbursement. Janvrin that moved to increase line item number 4210301 by \$2,500 to add to the physical agility incentive training program to include any officer. This was seconded by Barham. The vote was unanimous 3-0. This will make the total of \$292,168.00 total for this account. The threshold will be \$1,000 for any officer who works normally 25 hours a week or more; and \$500 for any officer working normally scheduled 24 hours a week or less.

There was discussion of several other line items in the budget and what they include.

A motion to recommend \$572,102 for the 2018 Police Department (4210) operating budget was made by Janvrin. This was seconded by Barham. The vote was unanimous 3-0.

Chief Twiss was asked to bring in a written pay and implementation plan for the physical fitness testing and for the longevity stipends.

Relative to the ACO (4414) budget, Chief Twiss explained that the kennel supply line increased due to the purchase of the Interware software. There was some confusion about the total for this budget so Janvrin moved to table the Animal Control budget until next week for research to be done. This was seconded by Barham. The vote was unanimous 3-0. Chief Twiss was thanked by the Board but remained for the Grass Drag meeting.

The Board reviewed the Planning and Zoning Budget, with one change in the amount of the contract price with RPC. Carlson noted that professional services money will be spent due to the Board's use of an engineering consultant on some outstanding site plan matters. A motion to recommend the Planning and Zoning (4191) budget for 2018 in the amount of \$41,765.00 was made by Barham. This was seconded by Janvrin. The vote was unanimous 3-0.

The Board discussed the Solid Waste Disposal budget which Carlson put together using an average of 1,400 tons annual of MSW. The Board wanted this slightly increased to cover any potential increase (current trend is just below 1,400 tons). The Board wanted to keep the budget the same as the current year for tipping fees at \$90,035. With this in place, Janvrin moved to recommend the Solid Waste Disposal (4324) budget for 2018 in the amount of \$102,785.00. This was seconded by Barham. The vote was unanimous 3-0.

Carlson reviewed the Solid Waste Collection line item which is a flat contract increase of 3%. A motion to recommend the Solid Waste Collection (4323) budget for 2018 at \$232,926 was made by Barham. This was seconded by Janvrin. The vote was unanimous 3-0.

At 7:30 pm the information meeting for the 2018 Grass Drag event began. Present were Police Chief Jon Twiss and Sergeant Jason Larochelle, NH Snowmobile Association Race Chair Evelyn Ferrell, Raymond Ambulance representative Jean Larrabee, and Fremont residents Sam Harris and Gary Cloutier. Ferrell said the venues have not really changed this year from last year. They have eliminated the snow cross exhibition, and added more to the lawn mower participants. The band goes over well and she is requesting an extension of the noise level for an additional half hour so that the band can play until 11:30 pm on Saturday night. Both she and Larochelle agree that this extension helps with any lingering and the people winding down for the night. The special phone line number will be provided again to combat any complaints from the residents.

Larochelle is completing the staffing of officers in this event for both crowd and traffic controls. Fire and EMS will be called by Ms. Ferrell to update. She was given Chief Butler's number and email contacts. A motion was made by Janvrin to grant the half hour extension for the noise until 11:30 pm on Saturday night. This was seconded by Barham. The vote was unanimous 3-0. They were thanked by the Board for coming in this evening and left the meeting at 7:45 pm. Ferrell will contact the Town after the event to set up a date for the post-review meeting.

Carlson reviewed the current state of the Direct Assistance budget, as we head into cold weather and the highest incidence of oil needs. Fuel Assistance does not kick in until 12/01 annually. A motion to

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recommend the 2018 budget request for Direct Assistance (4442) in the amount of \$15,800 was made by Janvrin. This was seconded by Barham. The vote was unanimous 3-0.

BUDGET WORK SESSION - to facilitate moving along with review of the 2018 submitted budgets, the Board set up another work session on Tuesday night, September 12, 2017 at 7:00 pm at the Town Hall. Carlson will get this posted and try to schedule Department Heads to come in, possibly Highway, Library and Fire Rescue.

VI. OLD BUSINESS

1. Janvrin provided some updates on the generator work. He met this week with Generator Connection, who will rewrite their proposal. He also met with the representative from Lamprey Energy regarding the tank placement, and they recommended three 1,000 gallon buried tanks. He is still gathering information from various vendors for generator equipment and propane tank set proposals, and has been in touch with both Police and Fire Department Heads.

2. Town Hall basement updates:

- Last Thursday (8/31) the water dried from the mason's wash down and a section of sheetrock and insulation was removed. A fan has been maintained all week, and doors kept open when safe, to improve air flow.

- Steel I-beams were placed in the basement on Tuesday.

3. A motion to sign the Purchase Order 2017-009 for new highway truck (from Capital Reserve Fund) was made by Barham. This was seconded by Janvrin. The vote was unanimous 3-0. Next a motion to sign letter to Trustees of Trust Funds for release of \$27,981.63 from the Highway Equipment Capital Reserve Fund was made by Janvrin. This was seconded by Barham. The vote was unanimous 3-0.

VII. NEW BUSINESS

1. A motion to approve the payroll manifest of \$23,290.60 dated September 8, 2017 was made by Janvrin. This was seconded by Barham. The vote was unanimous 3-0. A motion to approve the accounts payable manifest of \$48,334.38 dated September 8, 2017 was made by Barham. This was seconded by Janvrin. The vote was unanimous 3-0.

2. The Board then reviewed the folder of incoming correspondence. At the Economic Development Meeting scheduled for Monday September 11, 2017 (held at the Library) Altaeros Energies will be making a presentation.

3. After review by the Selectmen, Barham moved to sign QuickBooks General Journal Entries number 26 (\$391.91) and 27 (\$3,481.68) to account for all the encumbered vacation time (bookkeeping entries to charge the encumbrance and credit the payroll lines). This was seconded by Janvrin. The vote was unanimous 3-0.

4. Barham moved to sign the Intent to Cut for Stephen Bassett/Heritage Farm Trust for parcels 04-070, 04-072, 04-073, 04-074, 04-075; with a letter sent to the landowner to explain his obligation to obtain right-of-way access approval. This was seconded by Janvrin. The vote was unanimous 3-0. It was reiterated that the Town has no jurisdiction over right-of-way access, this is solely a private property ownership matter.

Janvrin moved to sign the Intent to Cut for Martin Stollar/Terry Eustis on parcels 05-030 and 05-031. Barham seconded and the vote was approved 3-0. Selectmen also reviewed a letter granting Stollar and

Eustis permission to improve Loon Way with certain specifications. The improvements have been reviewed and approved by the Road Agent and the Board must grant final written permission. This letter was signed and approved unanimously on a motion from Janvrin and second from Barham.

VIII. WORKS IN PROGRESS

1. The Public Budget Hearing will be held at 7:00 pm on Wednesday evening January 10, 2018. The Town's Deliberative Session is set for Monday February 5, 2018 at 7:00 pm at Ellis School; with a snow date of Wednesday February 7, 2018 at 7:00 pm.
2. Highway Department updates:
 - a. Roadside mowing work was completed last Thursday and the tractor was returned on Friday.
 - b. Review email from Dan Tatem about use of NH excess Highway Block Grant funds to do the additional work on North Road.
 - c. Road Agent will be in next week for budget review and final recap of summer 2017 work

IX. NON-PUBLIC SESSION NH RSA 91-A

At 8:30 pm Janvrin moved to enter non-public session pursuant to NH RSA 91-A:3 II (e) to discuss a legal matter. Cordes seconded and the roll call vote was unanimous 3-0; Cordes-yes; Janvrin-yes; Barham-yes.

Nygren left the meeting at 8:30 pm.

Respectfully submitted,

Jeanne Nygren
Selectmen's Clerk

Bruce White left the meeting at 8:40 pm and the Board began their discussion of legal matters.

Selectmen discussed two pending legal items and no decisions were made. It is noted that the Galloway case against the ZBA will be heard tomorrow morning at Rockingham Superior Court.

Selectmen talked briefly about the pending Ferwerda Site Plan Amendment currently before the Planning Board. It is noted that Mr Ferwerda came in with a newly updated set of plans on Wednesday night. The Board discussed the right-of-way matter and the fact that the land dispute is a civil matter between Ferwerda and Albert Witham.

The next Board meeting will be held on Tuesday September 12, 2017 at 7:00 pm at the Town Hall. At 9:05 pm motion was made by Janvrin to adjourn the meeting. Barham seconded and the vote was unanimously approved 3-0.

Respectfully submitted,

Heidi Carlson
Town Administrator